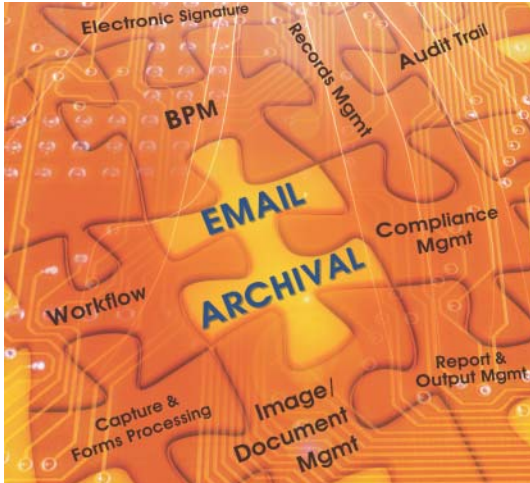




The **ViewWise® Email Archive Service for Exchange®** is part of a corporate solution that provides a secure repository for storing, retrieving, and viewing all **Microsoft Exchange emails** and attachments. The **Exchange journaling** feature ensures that all incoming, outgoing, and internal emails are archived. The **Email Archive Service** processes the content into **ViewWise**, and ViewWise makes it possible to quickly and easily retrieve the messages and their attachments based on any search criteria.



What the ViewWise Email Archive Service Can Do for Your Organization

- Address regulatory compliance obligations such as; HIPAA, SEC 17a, NASD, Sarbanes-Oxley, State Legislation
- Ease Legal Discovery efforts by providing query capability of all email aspects (to, from, subject, body, routing information, and attachment content)
- Ensure Corporate Retention Policies are enforced
- Track and Control Information Access
- Automate the process of archiving and indexing emails
- Long Term Storage & Retrieval using low cost media

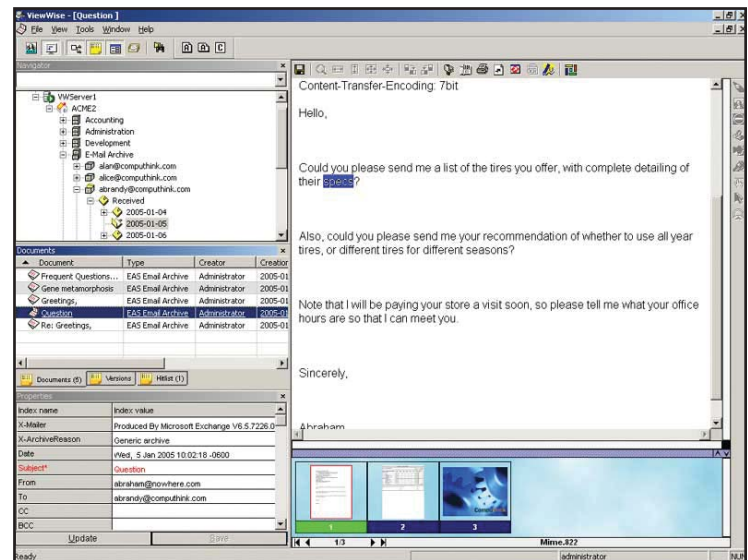
Compliance Becomes a Top Concern

The **ViewWise Email Archive Service for Exchange®** helps your organization address government email **retention regulations** such as Sarbanes-Oxley, SEC Rule 17a, and NASD Rule 3010. Compliance with organizational policies, industry standards, local, and National Government laws and regulations dictate evolving retention periods for **all types of Data**. The burden of ownership is on the organization to retain all types of documents for a specified period, normally **2 to 7 years** but in some cases it can be up to **100 years or indefinitely**.

The Microsoft Outlook client is unaffected by the corporate archive policy. Email users are unaware of the archive process, and are not required to take any personal action.

Every email and attachment processed by Microsoft Exchange journaling is **compressed and stored securely** in ViewWise, using a dynamically created

filing structure from email property values. These are easily defined with administrator templates. ViewWise ensures that access to the archived content is **controlled and tracked**. Messages can be located via multiple search options, including **full text search of email content and their attachments** – regardless of file format.



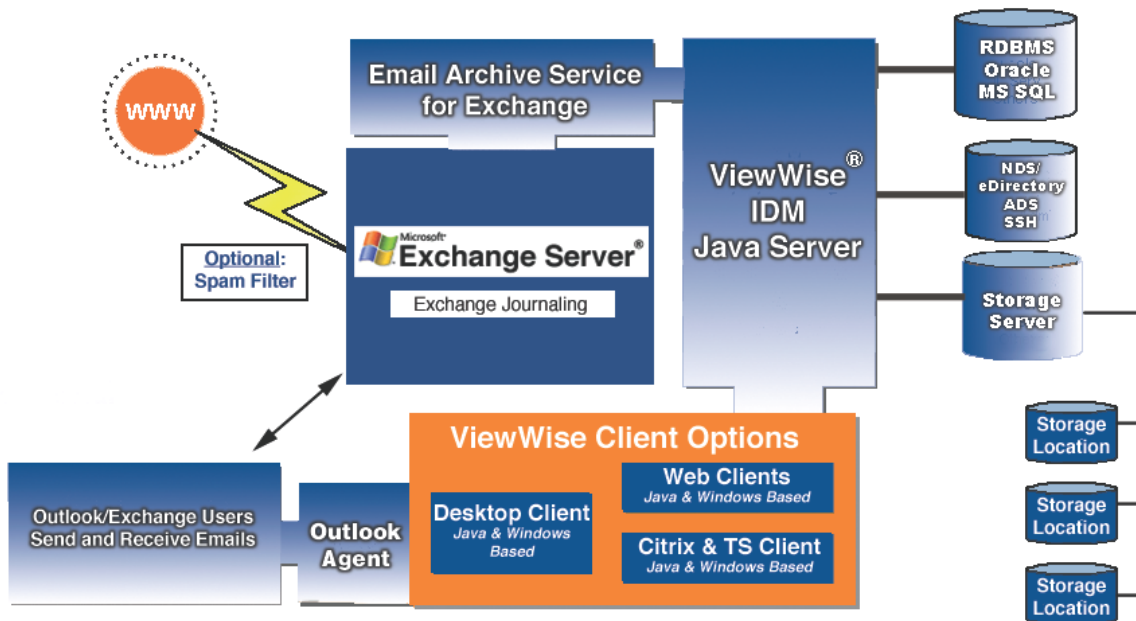
ViewWise® showing the archived version of a Microsoft Exchange email, including its attachments.



Where the Email Archive Service for Exchange Fits

The Email Archive Service for Exchange is a **scalable solution** capable of processing multiple Microsoft Exchange journal locations containing corporate volumes of email correspondence. It can be deployed as part of an Integrated Document Management Solution, or as a ViewWise bundled solution to provide baseline e-mail archive compliance.

Simple Configuration Diagram



What does ViewWise Integrated Document Management do for me?

- Secure and encrypted storage of content.
- Controlled access to archived content.
- Audit trail for tracking activity in the archive.
- Optional Version and Revision control for tracking changes made to content.
- Multiple search options including; Full text searching of the email message and attachments, Index field based, and by navigating the filing structure (e.g. by date or week number email was archived).
- Output options (print, email, fax, export, send to) based on user security rights.
- View the majority of email attachments right in ViewWise (without having the authoring application).
- Expandable system to meet other business needs – setting the stage for a scalable, enterprise wide integrated document management system.

Any questions, please contact us at
800-98-THINK or email us at sales@computhink.com